

SWVHJA Board Minutes  
April 5, 2022 7PM  
Zoom

**Call to Order:**

The meeting was called to order at 7:02 called to order by President, Luanne Leonard.

**Present:**

Those board members present were Cricket Stone Morris, Sherri West, Anne Lesko, Executive Secretary Anne Johnston, John Martin, Gordon Reistrup, Robin Mellen, Robin Wood, and Heather Weaver.

**March Minutes:**

Minutes from the March board meeting were reviewed. John Martin made motion to approve the minutes. Heather Weaver seconded the motion. All approved. Motion passed.

**Treasurer Report:**

The Treasurer's report reflected a balance of \$10,425.71 in the checking and \$21,798.31 in the savings. Anne Lesko made a motion to approve the report. Gordon Reistrup seconded the motion. All approved. Motion passed.

**Old Business:**

- **Annual Show Manager Discussion:** Each manager's resume and interview meeting was reviewed. Final steps will be taken in the search to review references of the candidate of choice.
- **Annual Show Manager Job Description:** An updated job description for the Annual Show Manager will be edited and then reviewed at an upcoming Board meeting. This will include an outline of the commitments the Board is responsible for.
- **Stripe for Sponsorship Payment:** The Association will be consistent with a 3% convenience fee.
- **SWVHJA Sponsored Clinic:** The Board reviewed documentation for the clinic that will be held at Memory's Hill Stables, July 16 - 18. Discussion was held around how to best establish clinic section for participants. Stabling will be handled through the facility at the rate of \$35/stall. Registration fee for participants will be \$30. Auditors will be charged \$10. A save the date will be sent to notify the Membership on April 15<sup>th</sup>. Online registration will open May 1<sup>st</sup> and will be open until filled.
- **Website Update:** Executive Secretary Anne Johnston continues to work with the developer on additional forms. Regarding the show application form and show evaluation form, it is agreed that streamlining these forms to an online format would be useful. We will hold on any further decision until after the SWVHJA Sponsored Clinic.
- **Yearbook:** The final photos have been received and printing quote has been delivered. These will be mailed to the membership.
- **VHIB Grant:** This grant is for media or venue costs.
- **By-Laws Update and Review (Insufficient Funds):** This discussion will be tabled until the next meeting due to time constraints.

**New Business:**

- **New Show Series:** A possible new series at an introductory level has been brought to the attention of the Board. This is not a recognition issue, rather it is a division specification question.
- **In Memoriam/Yearbook:** This section of the yearbook is new for this year. It was determined that this will be continued in the future. Horses and ponies owned by a member and/or with a sire or dam that is registered with the Association will be eligible to be included in this section.

**Next meeting is scheduled for Tuesday, May 10<sup>th</sup> at 7PM via zoom.**

Anne Lesko made a motion to adjourn the meeting. All approved by exiting the meeting. The meeting adjourned at 9:22 PM.

-Submitted: Anne Justis Lesko